

AGENDA

South Australian Local Government Financial Management Group Executive Committee

29 November 2019 at 9:30am

Barossa Council Chamber – Nuriootpa Office, 43 Tanunda Road, Nuriootpa

1. Present

Executive Committee:

Office Bearers:

- Kate George (President), City of Salisbury
- Elizabeth Williams (Vice President), Alexandrina Council
- Alexander Oulianoff (Treasurer), Mount Barker District Council
- Clive Hempel (Secretary), Mid Murray Council

Members:

- Annette Martin, City of Charles Sturt
- Chris Birch, City of Prospect
- David Harman, City of Marion
- Karishma Reynolds, City of Burnside
- Katy Bone, Town of Walkerville
- Luke Harris, City of Mitcham
- Mark Lague, The Barossa Council
- Norm Biggs, City of West Torrens
- Rajith Udugampola, Adelaide Plains
- Samantha Grieve, City of Playford
- Simon Zbierski, City of Campbelltown

Proxies:

- Angela Papatheodorakis, City of Port Adelaide Enfield

Observers/Guests:

- Rebecca Muller, LGA
- Indika Wijenayake, DPTI
- Piero Sparapani, DPTI
- Rod Collins, DPTI

It is important to note that on occasion it may be necessary for the Executive Committee to discuss an item in confidence and in those circumstances, observers and guests will be asked to leave the room for that item.

2. Apologies

- Anthony Amato, Town of Gawler
- Marc Sodomka, City of Port Adelaide Enfield
- Mike Carey, Adelaide Hills Council
- Sonia Sghendo, City of Onkaparinga

3. Presentations

3.1 Future state processes regarding financial management through the ePlanning solution

- Indika Wijenayake – Solution Architect (DPTI)
- Piero Sparapani – Manager Financial Control (DPTI)
- Rod Collins – Business Analyst (DPTI)

4. Confirmation of Minutes

Recommendation: That the minutes of the meeting held on 25 October 2019 be confirmed as a true and correct record.

5. Projects/Work Groups – Update/Status

5.1 Asset Management – Katy Bone (Chairperson)

5.2 Costing Principles – Alex Oulianoff (Chairperson)

5.3 Events – Kate George (Chairperson)

5.3.1 December Workshop & Conference – 5 & 6 December 2019 – Adelaide Convention Centre

5.3.2 May Conference – 15 May 2020 – Adelaide Convention Centre

Events			
Action Items	Meeting	Responsible	Status
LGFA sponsorship of regional attendees to attend FMG Conferences.	26/07/19	Events Workgroup	Completed

5.4 Fees and Charges – Elizabeth Williams (Chairperson)

5.5 Financial Management Framework – Mark Lague (Chairperson)

5.5.1 LGA Information Papers – No's 1, 6, 7, 9, 10, 13, 15, 17, 18, 20, 21, 22, 26, 27

5.5.2 AASB16 Leases – Right-of-Use assets

Financial Management Framework			
Action Items	Meeting	Responsible	Status
Wastewater reserves, people who have them are starting to discuss going into negative. Advice from auditors is that you can have a reserve in negative however in the notes when it comes to reserves, in the model statements a reserve can't be at a negative number. Alex will discuss this matter with SALGAG for clarification. Workgroup to pick up as feedback for the MFS's next financial year.	21/06/19	Treasurer FMF Workgroup	

5.6 Local Government Price Index – Chris Birch (Chairperson)

Local Government Price Index			
Action Items	Meeting	Responsible	Status
Work on a set of definitions for data that feeds into the LGPI and supply it to the Grants Commission for their consideration.	21/09/18	LGPI Workgroup	
LGPI – to be provided to Secretariat once confirmed for distribution to the membership.	21/06/19	Chris Birch	
Contact the Grants Commission to see if there is a guide for the return for how the administration allocations are being entered (operating expenses section). It would be valuable to have a consistent approach to provide to the Grants Commission.	25/10/19`	LGPI Workgroup	

5.7 Local Government Reform – Kate George (Chairperson)

5.8 Long Term Financial Plan – Kate George (Chairperson)

5.9 Membership & Communication – Anthony Amato (Chairperson)

Membership & Communication			
Action Items	Meeting	Responsible	Status
Buddy list to be reviewed and distributed to Executive Committee.	21/06/19	M&C Workgroup	

5.10 Rating and Valuation – Simon Zbierski (Chairperson)

5.11 DACO Update – Simon Zbierski and Clive Hempel

6. Treasurer’s Report

Finance			
Action Items	Meeting	Responsible	Status
Prepare financial reports monthly for the Executive Committee.	21/06/19	Treasurer	
Contact Ian McDonald in advance of the AGM to seek his interest in providing accountant services for 2019/20.	21/06/19	Treasurer	
Organise for the Executive Committee Office Bearers to be signatories on the NAB account.	21/06/19	Treasurer	Forms to be signed.

7. Correspondence

8. Confidential Discussion Items

9. Other Business

Other Business			
Action Items	Meeting	Responsible	Status
Form a Data Collections – Annual Grants Commission Returns workgroup.	29/03/19	Executive Committee	Chris to send email to organise a meeting – same members of the LGPI workgroup.
LGA Circular regarding the benefits of membership.	25/10/19	Secretariat	

10. Next Meeting

31 January 2020 – City of Port Adelaide Enfield

Standing and Future Items	Meeting	Frequency
Presentation from the Local Government Grants Commission	March	Annually
Sponsorship Proposal for the next financial year	April/May	Annually
AGM Matters and Recommendations: <ul style="list-style-type: none"> • Constitution Draft • Membership Guidelines Draft • Membership Fees Recommendation to AGM • Honorary & Life Member Nominations • Auditor Appointment Recommendation to AGM • Executive Committee Nominations 	June	Annually
<ul style="list-style-type: none"> • Davin Lambert – LGFA update • Constitution Recommendation to AGM • Membership Guidelines adoption 	July	Annually
<ul style="list-style-type: none"> • New Committee Members • Workgroup allocations • Proxy/Deputy Chairperson for each of the Workgroups and Executive Committee meetings • Meeting dates for next 12 months • Event registration fees for the financial year 	September	Annually

11. Close

For further information regarding topics raised at the FMG Executive Committee meetings, please see contact details below:

FMG President, Kate George: kgeorge@salisbury.sa.gov.au.

- Asset Management Workgroup Chairperson, Katy Bone: KBone@walkerville.sa.gov.au
- Costing Principles Workgroup Chairperson, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au
- Events Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Fees and Charges Workgroup Chairperson, Elizabeth Williams: elizabeth.williams@alexandrina.sa.gov.au
- Financial Management Framework Workgroup Chairperson, Mark Lague: mlague@barossa.sa.gov.au
- Local Government Price Index Workgroup Chairperson, Chris Birch: chris.birch@prospect.sa.gov.au
- Long Term Financial Plan Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Membership & Communication Workgroup Chairperson, Anthony Amato: tony.amato@gawler.sa.gov.au
- Rating and Valuation Workgroup Chairperson, Simon Zbierski: szbierski@campbelltown.sa.gov.au