

AGENDA

South Australian Local Government Financial Management Group Executive Committee

24 November 2017 at 9:30am

City of Onkaparinga, Civic Area of the Noarlunga Office - Hannah Rd, Noarlunga Centre

1. Present

Executive Committee:

- Clive Hempel (President), Mid Murray Council
- Kate George (Vice President), City of Salisbury
- Alexander Oulianoff (Treasurer), Mount Barker District Council
- Anthony Amato, Town of Gawler
- Anita Futterer, City of Playford
- Annette Martin, City of Charles Sturt
- Chris Birch, City of Prospect
- Craig Mudge, District Council of Mount Remarkable
- Diane Eckermann, City of Onkaparinga
- Leta Northcott, City of Unley
- Norman Biggs, City of West Torrens
- Pep Piscioneri, City of Adelaide
- Ray Barnwell, City of Marion

Proxies:

- Grant Jennings, Alexandrina Council – Proxy for Elizabeth Williams

Observers/Guests:

- Sarah Taylor, City of Unley

It is important to note that on occasion it may be necessary for the Executive Committee to discuss an item in confidence and in those circumstances, observers and guests will be asked to leave the room for that item.

2. Apologies

- Eion Williamson, District Council of Grant
- Elizabeth Williams (Secretary), Alexandrina Council
- Mark Lague, The Barossa Council
- Michael Wetherall, City of Port Adelaide Enfield
- Mike Carey, Adelaide Hills Council
- Shane Sody, Local Government Association of SA
- Simon Zbierski, City of Campbelltown

3. Presentations

Nil

4. Confirmation of Minutes

Recommendation: That the minutes of the meeting held on Friday, 27 October 2017 be confirmed as a true and correct record.

5. Business Arising from the Minutes

Nil

6. Treasurer's Report

Recommendation: That the financial statements for October 2017 be noted.

| Treasurer's Report | | | |
|---|----------|-------------|--------|
| Action Items | Meeting | Responsible | Status |
| Investigate future options for an automated finance and event registrations system. | 28/07/17 | Treasurer | |

7. Projects/Work Groups – Update/Status

7.1 Seminars – Clive Hempel (Chairperson)

- Conference & Workshop – 7 & 8 December 2017 – National Wine Centre:
 - Official Program released.
 - Registrations close at 5pm on 1 December.
- Conference – 16 March 2018:
 - Venue booked – Adelaide Convention Centre.
 - Theme: Bulletproof.
 - Program is being drafted.

| Seminars | | | |
|---|----------|-------------------|---|
| Action Items | Meeting | Responsible | Status |
| Setup a Facebook group for the workgroup to see how it works. | 31/03/17 | Seminar Workgroup | Facebook group created – yet to complete active testing. |

7.2 Membership & Communication – Diane Eckermann (Chairperson)

| Membership & Communication | | | |
|--|----------|----------------------|--|
| Action Items | Meeting | Responsible | Status |
| Review the Executive Committee visiting Regional LGA meetings to discuss topical issues. | 29/05/15 | Membership Workgroup | To investigate further. |
| LinkedIn, Facebook or a website forum to be investigated with the help of Irene Scales before an information sharing platform is selected. | 31/03/17 | Membership Workgroup | Seminars Workgroup to trial Facebook Group. |

7.3 Rating and Valuation – Norm Biggs (Chairperson)

| Rating and Valuation | | | |
|---|----------|------------------------------|--|
| Action Items | Meeting | Responsible | Status |
| Rate rebate policy – a possible LGR&D Scheme application to be prepared for funding to update the 2008 policy. Workgroup to seek a quote from Michael Kelledy (original author of the policy) to see how much it would cost to have the policy updated. | 24/02/17 | Rating & Valuation Workgroup | LG R&D funding to be applied for in 2018, if unsuccessful then consideration of funding jointly by FMG & RPSA. Expressions of interest would be sought for the rewrite of the Rebate Information Paper. |

7.4 Local Government Price Index – Chris Birch

| Local Government Price Index | | | |
|---|---------------------|------------------------------|--|
| Action Items | Meeting | Responsible | Status |
| Speak with the SA Centre for Economics regarding forecasting and commentary for the LGPI and provide feedback to the Executive Committee. | 18/03/16 & 29/04/16 | Chris Birch / LGPI Workgroup | Request for quote has been submitted. |

7.5 Newsletter / Website – Elizabeth Williams (Chairperson)

- The Spring 2017 Newsletter has been released, this is our third and last edition for this calendar year, with the next edition scheduled for Summer 2018.

7.6 Financial Management Framework – Mark Lague (Chairperson)

| Financial Management Framework | | | |
|---|----------|--|--------|
| Action Items | Meeting | Responsible | Status |
| Discuss ideas from Councils for best practice in relation to AASB124 Related Party Disclosures. | 22/09/17 | Financial Management Framework Workgroup | |

7.7 Internal Controls & Risk Management – Annette Martin (Chairperson)

| Internal Controls & Risk Management | | | |
|--|----------|----------------------------|---|
| Action Items | Meeting | Responsible | Status |
| Add final Better Practice Model to the FMG website with a link and provide it to the membership once the LGA version has been reformatted. | 28/07/17 | Secretariat Annette Martin | Annette to organise with Patricia. |

7.8 Fees and Charges – Elizabeth Williams (Chairperson)

- A number of queries from the ATO in regards to Commercial Fees (Cemetery related fees in particular) and Information Fees (predominantly relating to the sale of or access to Council documents) have been reviewed by the work group and returned to BDO for further liaison with the ATO.
- Stephen Nisbet, our contact at BDO will make a brief presentation on the status of this project at the Workshop on 7 December prior to the ‘Smoke and Mirrors’ Conference.

7.9 Costing Principles – Alex Oulianoff (Chairperson)

7.10 Asset Management – Pep Piscioneri (Chairperson)

7.11 Long Term Financial Plan – Anna-Lucia Draper (Chairperson)

| Long Term Financial Plan | | | |
|---|----------|----------------|--------|
| Action Items | Meeting | Responsible | Status |
| Executive Committee to review the Long Term Financial Model Agreement in the new year with David Maxwell. | 25/11/16 | LTFP Workgroup | |
| Seek clarity on IPWEA’s involvement and work with LG Solutions to negotiate on pricing for their model. | 22/09/17 | LTFP Workgroup | |

7.12 Dog and Cat Management – Simon Zbierski (Chairperson)

8. Correspondence

Nil

9. Confidential Discussion Items

Nil

10. Other Business

10.1 Stephen Rufus Resignation (Clive Hempel)

- Stephen Rufus has advised that due to his appointment as CEO at Port Lincoln and the difficulty in attending meetings from this location, he regrettably has resigned from being an Executive Committee Member.

10.2 Presentation 23 March 2018 Meeting

- The Valuer General will give a presentation at the Campbelltown meeting on the transition model in relation to the new service provider for the State Valuation Office

| Other Business | | | |
|---|----------|-------------|--|
| Action Items | Meeting | Responsible | Status |
| Possibility of having an Eyre Peninsula Financial Managers Group (sub group of LGFMG) to assist with keeping in touch with industry changes and Eyre Peninsula city counter parts - President to contact Michelle Tucker and advise her of the Executive Committee's discussion and then contact Regional LGA's to seek their feedback. | 31/10/14 | President | Continue to investigate options. |
| Email other states to ask what their issues are with residual values. | 18/03/16 | President | WA Finance Professionals have indicated a willingness to work together. Clive to follow up. |
| Invite Peter Ilee to a future Executive Committee meeting to discuss Grants Commission payments once meeting locations are known for 2017/18. | 23/06/17 | President | |
| LGFA economic update to be sent out to FMG Members when it's received monthly. Also add to the FMG website & newsletters. | 28/07/17 | Secretariat | |
| Add Davin Lambert to July Executive Committee meeting standing items so he can provide an LGFA update annually. | 28/07/17 | Secretariat | |

11. Next Meeting

19 January 2018 at Mount Barker District Council

12. Close

For further information regarding topics raised at the FMG Executive Committee meetings, please see the contact details below:

FMG President, Clive Hempel: chempel@mid-murray.sa.gov.au.

- Asset Management Workgroup Chairperson, Pep Piscioneri: p.piscioneri@adelaidecitycouncil.com
- Costing Principles Workgroup Chairperson, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au
- Dog and Cat Management Chairperson, Simon Zbierski: szbierski@campbelltown.sa.gov.au
- Fees and Charges Workgroup Chairperson, Elizabeth Williams: elizabeth.williams@alexandrina.sa.gov.au
- Financial Management Framework Workgroup Chairperson, Mark Lague: mlague@barossa.sa.gov.au
- Internal Controls & Risk Management Workgroup Chairperson, Annette Martin: amartin@charlessturt.sa.gov.au
- Local Government Price Index Workgroup Chairperson, Chris Birch: chris.birch@prospect.sa.gov.au
- Long Term Financial Plan Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Membership & Communication Workgroup Chairperson, Diane Eckermann: diaeck@onkaparinga.sa.gov.au
- Newsletter & Website Workgroup Chairperson, Elizabeth Williams: elizabeth.williams@alexandrina.sa.gov.au
- Rating and Valuation Workgroup Chairperson, Norm Biggs: nbiggs@wtcc.sa.gov.au
- Seminars Workgroup Chairperson, Clive Hempel: chempel@mid-murray.sa.gov.au