

AGENDA

South Australian Local Government Financial Management Group Executive Committee

26 June 2020 at 9:30am
Via Zoom Video Conferencing

1. Present

Executive Committee:

Office Bearers:

- Kate George (President), City of Salisbury
- Elizabeth Williams (Vice President), Alexandrina Council
- Clive Hempel (Secretary), Mid Murray Council
- Alexander Oulianoff (Treasurer), Mount Barker District Council

Members:

- Annette Martin, City of Charles Sturt
- Anthony Amato, Town of Gawler
- Chris Birch, City of Prospect
- David Harman, City of Marion
- Luke Harris, City of Mitcham
- Karishma Reynolds, City of Burnside
- Marc Sodomka, Town of Walkerville
- Mike Carey, Adelaide Hills Council
- Norm Biggs, City of West Torrens
- Rajith Udugampola, Adelaide Plains
- Samantha Grieve, City of Playford
- Simon Zbierski, City of Campbelltown

Proxies:

Nil

Observers/Guests:

- Andrew Lamb, LGA
- Rebecca Muller, LGA

Secretariat:

- Patricia Coonan

It is important to note that on occasion it may be necessary for the Executive Committee to discuss an item in confidence and in those circumstances, observers and guests will be asked to leave the room for that item.

2. Apologies

- Mark Lague, The Barossa Council
- Sonia Sghendo, City of Onkaparinga

3. Presentations

Nil

4. Confirmation of Minutes

Recommendation: That the minutes of the meeting held on 29 May 2020 be confirmed as a true and correct record.

5. Projects/Work Groups – Update/Status

5.1 Asset Management – Annette Martin (Chairperson), David Harman (Deputy Chairperson)

Asset Management			
Action Items	Meeting	Responsible	Status
Provide an update on the LGA's Asset Management project once progress has been made.	29/05/20	Rebecca Muller	

5.2 Costing Principles – Alex Oulianoff (Chairperson), Mark Lague (Deputy Chairperson)

5.3 Events & Membership – Kate George (Chairperson), Elizabeth Williams (Deputy Chairperson)

An update report has been provided for discussion.

5.3.1 August AGM & Conference – 28 August 2020

5.3.2 November Workshop & Conference – 26 and 27 November 2020

5.3.3 Membership

Recommendation: That the SALGFMG:

1. Membership Guidelines be adopted as amended.
2. Adopts the suggested changes to the draft Constitution and that the draft Constitution be provided to the membership for feedback.
3. Recommends to the SALGFMG AGM that no changes be made to Membership Fees for 2020/21.

Events and Membership			
Action Items	Meeting	Responsible	Status
Prepare an email for review of the President to be emailed to all on the Buddy List outlining the Buddy Program and any upcoming events.	28/02/20	Secretariat	

5.4 Fees and Charges – Elizabeth Williams (Chairperson), Anthony Amato (Deputy Chairperson)

5.5 Financial Management Framework – Mark Lague (Chairperson), Clive Hempel (Deputy Chairperson)

5.6 Fines Enforcement Recovery Unit – Annette Martin (Primary Contact)

Fines Enforcement Recovery Unit			
Action Items	Meeting	Responsible	Status
Additional reporting information to be provided to the Fines Enforcement Recovery Unit for discussion on how we can implement those changes.	27/03/20	FERU Workgroup	Completed

5.7 Local Government Price Index – Chris Birch (Chairperson), Michael Carey (Deputy Chairperson)

An update report has been provided for discussion.

Recommendation: That the SALGFMG Executive Committee notes the report.

Local Government Price Index			
Action Items	Meeting	Responsible	Status
Work on a set of definitions for data that feeds into the LGPI and supply it to the Grants Commission for their consideration.	21/09/18	LGPI Workgroup	Chris has met with Peter Ilee, the workgroup will now discuss the six issues put forward.
Contact the Grants Commission to see if there is a guide for the return for how the administration allocations are being entered (operating expenses section). It would be valuable to have a consistent approach to provide to the Grants Commission.	25/10/19	LGPI Workgroup	Chris will discuss this with Peter Ilee.
Check if the update of the LGPI forecast indicator information can be released to the membership.	27/03/20	Rebecca Muller	Confirmed that it can be released. Chris to provide draft Member email to Patricia.

5.8 Local Government Reform – Kate George (Chairperson)

An update report has been provided for discussion.

Recommendation: That the SALGFMG Executive Committee notes the report.

Local Government Reform			
Action Items	Meeting	Responsible	Status
Check on the timing of the new draft Local Government Reform Bill and update the Executive Committee if there is any progress	29/05/20	Rebecca Muller	

5.9 Long Term Financial Plan – Kate George (Chairperson), Samantha Grieve (Deputy Chairperson)

An update report has been provided for discussion.

Recommendation: That the SALGFMG Executive Committee notes the report.

Long Term Financial Plan			
Action Items	Meeting	Responsible	Status
Speak with LG Solutions regarding updates to the instructions for the model per the latest updates made.	29/05/20	Kate George	

5.10 Marketing & Communications – Anthony Amato (Chairperson), Marc Sodomka (Deputy Chairperson)

An update report has been provided for discussion.

Recommendation: That the SALGFMG Executive Committee notes the report.

5.11 Planning Portal – Clive Hempel and Samantha Grieve (Primary Contacts)

5.12 Rating and Valuation – Simon Zbierski (Chairperson), Luke Harris (Deputy Chairperson)

An update report has been provided for discussion.

Recommendation: That the SALGFMG Executive Committee notes the report.

Rating and Valuation			
Action Items	Meeting	Responsible	Status
Flat fee rate per rateable property – the cost of this service should be reviewed in terms of cost recovery.	24/04/20	R&V Workgroup	Simon will follow up with Andrew Lamb at the LGA to see what has been done.
Adopting rate growth throughout the year rather than waiting until the end of the year – discuss with RPSA.	24/04/20	Simon Zbierski	
Explore options to prepare a submission on reforms of rating valuations of the rating system.	29/05/20	R&V Workgroup	

6. Treasurer's Report

Recommendation: That the SALGFMG Executive Committee notes the Treasurer's report.

6.1 Auditor for 2020/21

Finance			
Action Items	Meeting	Responsible	Status
Organise for the Executive Committee Office Bearers to be signatories on the NAB account.	21/06/19	Treasurer	Forms to be signed.

7. Correspondence

Nil

8. Confidential Discussion Items

To be discussed as part of Item 5.3.

9. Other Business

Nil

Other Business			
Action Items	Meeting	Responsible	Status
LGA Circular regarding the benefits of membership.	25/10/19	Secretariat	

10. Next Meeting

31 July 2020 – via Zoom Video Conferencing or at Mount Barker Council

11. Close

Standing and Future Items	Meeting	Frequency
Presentation from the Local Government Grants Commission	March	Annually
Sponsorship Proposal for the next financial year	April/May	Annually
AGM Matters and Recommendations: <ul style="list-style-type: none">• Constitution Draft• Membership Guidelines Draft• Membership Fees Recommendation to AGM• Honorary & Life Member Nominations• Auditor Appointment Recommendation to AGM• Executive Committee Nominations	June	Annually
<ul style="list-style-type: none">• Davin Lambert – LGFA update• Constitution Recommendation to AGM• Membership Guidelines adoption	July	Annually
<ul style="list-style-type: none">• New Committee Members• Workgroup allocations• Buddy List• Proxy/Deputy Chairperson for each of the Workgroups and Executive Committee meetings• Meeting dates for next 12 months• Event registration fees for the financial year	September	Annually

For further information regarding topics raised at the FMG Executive Committee meetings, please see contact details below:

FMG President, Kate George: kgeorge@salisbury.sa.gov.au.

- Asset Management Workgroup Chairperson, Annette Martin: amartin@charlessturt.sa.gov.au
- Costing Principles Workgroup Chairperson, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au
- Events & Membership Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Fees and Charges Workgroup Chairperson, Elizabeth Williams:
elizabeth.williams@alexandrina.sa.gov.au
- Financial Management Framework Workgroup Chairperson, Mark Lague: mlague@barossa.sa.gov.au
- Local Government Price Index Workgroup Chairperson, Chris Birch: chris.birch@prospect.sa.gov.au
- Long Term Financial Plan Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Marketing & Communications Workgroup Chairperson, Anthony Amato:
tony.amato@gawler.sa.gov.au
- Planning Portal Contacts: Clive Hempel and Samantha Grieve: chempel@mid-murray.sa.gov.au;
sgrieve@playford.sa.gov.au
- Rating and Valuation Workgroup Chairperson, Simon Zbierski: szbierski@campbelltown.sa.gov.au