

AGENDA

South Australian Local Government Financial Management Group Executive Committee

21 June 2019 at 9:30am

Angus Room & Community Space – Strathalbyn Library & Council Office
1 Colman Terrace, Strathalbyn

1. Present

Executive Committee:

- Kate George (President), City of Salisbury
- Alexander Oulianoff (Treasurer), Mount Barker District Council
- Clive Hempel (Secretary), Mid Murray Council
- Angela Papatheodorakis, City of Port Adelaide Enfield
- Annette Martin, City of Charles Sturt
- Anthony Amato, Town of Gawler
- Craig Mudge, District Council of Mount Remarkable
- David Harman, City of Marion
- Karishma Reynolds, City of Burnside
- Katy Bone, Town of Walkerville
- Mike Carey, Adelaide Hills Council
- Norm Biggs, City of West Torrens
- Rajith Udugampola, Adelaide Plains
- Sarah Taylor
- Simon Zbierski, City of Campbelltown
- Sonia Sghendo, City of Onkaparinga

Proxies:

Nil

Observers/Guests:

- Rebecca Muller, LGA
- Angela Shi, Alexandrina Council
- Grant Jennings, Alexandrina Council
- Jeff Tate, SA Productivity Commission
- Professor Christopher Findlay, SA Productivity Commission
- Matthew Willett, SA Productivity Commission

It is important to note that on occasion it may be necessary for the Executive Committee to discuss an item in confidence and in those circumstances, observers and guests will be asked to leave the room for that item.

2. Apologies

- Chris Birch, City of Prospect
- Elizabeth Williams (Vice President), Alexandrina Council
- Grace Pelle, City of Playford
- Leta Northcott, City of Mitcham
- Mark Lague, The Barossa Council
- Pep Piscioneri

3. Presentations

3.1 SA Productivity Commission – Jeff Tate, Professor Christopher Findlay, Matthew Willett

4. Confirmation of Minutes

Recommendation: That the minutes of the meeting held on 31 May 2019 be confirmed as a true and correct record.

5. Projects/Work Groups – Update/Status

5.1 Asset Management – Katy Bone (Chairperson)

5.2 Costing Principles – Alex Oulianoff (Chairperson)

5.3 Events – Kate George (Chairperson)

5.3.1 AGM – 30 August 2019 – Stamford Plaza Adelaide

5.3.2 December Workshop & Conference – 5 & 6 December 2019 – Adelaide Oval

5.3.3 May Conference – 15 May 2020 – Adelaide Convention Centre

Events			
Action Items	Meeting	Responsible	Status
Training by the FMG or the LGA on the accounting standards.	22/02/19	Seminar Workgroup	

5.4 Fees and Charges – Elizabeth Williams (Chairperson)

Fees and Charges			
Action Items	Meeting	Responsible	Status
Elizabeth Williams is to provide a copy of the first ruling to the Patricia Coonan, to be emailed to Executive Members watermarked “DRAFT not to be circulated”.	22/02/19	Elizabeth Williams / Patricia Coonan	

5.5 Financial Management Framework – Mark Lague (Chairperson)

5.5.1 2019 Model Financial Statements – now approved

LGA Circular: <http://www.lga.sa.gov.au/page.aspx?c=85417>

Financial Management Framework			
Action Items	Meeting	Responsible	Status
Internal Controls survey. Prepare survey monkey survey once all feedback is received and provide the link to the LGA for distribution via an LGA circular.	23/11/18	Mark Lague / Patricia Coonan	Survey won't be issued at this stage. Look at training in this area or a Workshop session.

5.6 Local Government Price Index – Chris Birch (Chairperson)

Local Government Price Index			
Action Items	Meeting	Responsible	Status
Speak with the SA Centre for Economics regarding forecasting and commentary for the LGPI and provide feedback to the Executive Committee.	18/03/16 & 29/04/16	Chris Birch / LGPI Workgroup	Awaiting result of the Rate Capping Bill to determine whether a forecasting indicator is required.
Work on a set of definitions for data that feeds into the LGPI and supply it to the Grants Commission for their consideration.	21/09/18	LGPI Workgroup	

5.7 Local Government Reform – TBC (Chairperson)

5.8 Long Term Financial Plan – Kate George (Chairperson)

5.9 Membership & Communication – Craig Mudge (Chairperson)

Membership & Communication			
Action Items	Meeting	Responsible	Status
A draft application form for the engagement of distant FMG Members has been produced. The form will act as an 'expression of interest' for those members to request to attend FMG Executive Committee meetings with reimbursement of accommodation and travel expenses.	31/05/19	Membership & Communication.	Reviewing draft, to be submitted to Executive Committee.

5.10 Rating and Valuation – Simon Zbierski (Chairperson)

5.11 DACO Update – Simon Zbierski and Clive Hempel

6. Treasurer's Report

7. Correspondence

Nil

8. Confidential Discussion Items

Nil

9. Other Business

9.1 Draft Constitution

Recommendation: That the suggested changes to the Constitution be adopted by the Executive Committee and that the draft Constitution be provided to the membership for feedback.

9.2 Membership Fees and Draft Guidelines

Recommendation: That it be a recommendation to the SALGFMG AGM that no changes be made to the Membership Fees for 2019/20.

Recommendation: That the changes to the Membership Guidelines be adopted.

9.3 Nominations – Honorary Member, Life Member & Executive Committee Member

9.4 Auditor Appointment

Recommendation: That it be a recommendation to the SALGFMG AGM that Ian McDonald be provided with a letter of engagement as Auditor of the SA Local Government Financial Management Group for the 2019/20 financial year.

9.5 Executive Committee Nominations

9.6 South Australian Local Government rate oversight scheme from ESCOSA released 6 June 2019 (Mike Carey)

9.7 AASB13 Guidance Paper (Katy Bone)

Other Business			
Action Items	Meeting	Responsible	Status
Local Government Reform Program – create an FMG Workgroup	29/03/19	Secretariat	Kate to send email to organise a meeting – same members of the LGPI workgroup.
Form a Data Collections – Annual Grants Commission Returns workgroup.	29/03/19	Executive Committee	Kate to send email to organise a meeting – same members of the LGPI workgroup.

10. Next Meeting

26 July 2019 – City of Burnside

Standing and Future Items	Meeting	Frequency
Presentation from the Local Government Grants Commission	March	Annually
Sponsorship Proposal for the next financial year	April/May	Annually
AGM Matters and Recommendations: <ul style="list-style-type: none"> • Constitution Draft • Membership Guidelines Draft • Membership Fees Recommendation to AGM • Honorary & Life Member Nominations • Auditor Appointment Recommendation to AGM • Executive Committee Nominations 	June	Annually
<ul style="list-style-type: none"> • Davin Lambert – LGFA update • Constitution Recommendation to AGM • Membership Guidelines adoption 	July	Annually
<ul style="list-style-type: none"> • New Committee Members • Workgroup allocations • Proxy/Deputy Chairperson for each of the Workgroups and Executive Committee meetings • Meeting dates for next 12 months • Event registration fees for the financial year 	September	Annually

11. Close

For further information regarding topics raised at the FMG Executive Committee meetings, please see contact details below:

FMG President, Kate George: kgeorge@salisbury.sa.gov.au.

- Asset Management Workgroup Chairperson, Katy Bone: KBone@walkerville.sa.gov.au
- Costing Principles Workgroup Chairperson, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au
- Events Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Fees and Charges Workgroup Chairperson, Elizabeth Williams: elizabeth.williams@alexandrina.sa.gov.au
- Financial Management Framework Workgroup Chairperson, Mark Lague: mlague@barossa.sa.gov.au
- Local Government Price Index Workgroup Chairperson, Chris Birch: chris.birch@prospect.sa.gov.au
- Local Government Reform Chairperson, **TBC**
- Long Term Financial Plan Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Membership & Communication Workgroup Chairperson, Craig Mudge: finance@mtr.sa.gov.au
- Rating and Valuation Workgroup Chairperson, Simon Zbierski: szbierski@campbelltown.sa.gov.au