

## AGENDA

### South Australian Local Government Financial Management Group Executive Committee

26 October 2018 at 9:30am

Campbelltown Council Chambers - 172 Montacute Road, Rostrevor

#### 1. Present

##### Executive Committee:

- Kate George (President), City of Salisbury
- Alexander Oulianoff (Treasurer), Mount Barker District Council
- Angela Papatheodorakis, City of Port Adelaide Enfield
- Chris Birch, City of Prospect
- Craig Mudge, District Council of Mount Remarkable
- David Harman, City of Marion
- Katy Bone, Town of Walkerville
- Leta Northcott, City of Mitcham
- Mark Lague, The Barossa Council
- Mike Carey, Adelaide Hills Council
- Norm Biggs, City of West Torrens
- Pep Piscioneri, City of Adelaide
- Sarah Taylor, City of Unley
- Simon Zbierski, City of Campbelltown
- Sonia Sghendo, City of Onkaparinga

##### Proxies:

- Grace Pelle, City of Playford (for Samantha Grieve)
- Alexander Brown, City of Adelaide (for Pep Piscioneri)

##### Observers/Guests:

- Sarah Trigg, City of Campbelltown

*It is important to note that on occasion it may be necessary for the Executive Committee to discuss an item in confidence and in those circumstances, observers and guests will be asked to leave the room for that item.*

#### 2. Apologies

- Annette Martin, City of Charles Sturt
- Anthony Amato, Town of Gawler
- Clive Hempel (Secretary), Mid Murray Council
- Elizabeth Williams (Vice President), Alexandrina Council
- Rajith Udugampola, Adelaide Plains Council
- Rebecca Muller, Local Government Association
- Samantha Grieve, City of Playford

#### 3. Welcome to New Executive Committee Members

#### 4. Presentations

Nil

#### 5. Confirmation of Minutes

*Recommendation: That the minutes of the meeting held on 21 September 2018 be confirmed as a true and correct record.*

#### 6. Business Arising from the Minutes

#### 7. Treasurer's Report

Treasurer's Report			
Action Items	Meeting	Responsible	Status
Purchase and setup XERO and Arlo.	27/04/18	Treasurer	In progress.
Commence legal action to recover unpaid sponsorship for 2017/18	21/09/18	President/ Treasurer	

#### 8. Projects/Work Groups – Update/Status

##### 8.1 Asset Management – Pep Piscioneri (Chairperson)

##### 8.2 Costing Principles – Alex Oulianoff (Chairperson)

##### 8.3 Events – Kate George (Chairperson)

##### 8.3.1 Workshop and Conference to be held on 29 and 30 November 2018 at Adelaide Oval

Events			
Action Items	Meeting	Responsible	Status
Information Sharing Platform - LinkedIn, Facebook or a website forum (to be investigated with the help of Irene Scales).	31/03/17	Seminar Workgroup	Facebook group created – yet to complete active testing.
Determine registration fees and discount package for Members for the November Workshop and Conference.	21/09/18	Seminar Workgroup	Completed

##### 8.4 Fees and Charges – Elizabeth Williams (Chairperson)

## 8.5 Financial Management Framework – Mark Lague (Chairperson)

### 8.5.1 Financial Statements – reminder to check model for updates to notes

### 8.5.2 Financial Statements – Note 15 Net Financial Liabilities ratio adjustments for FAGS early payments and other significant items

Financial Management Framework			
Action Items	Meeting	Responsible	Status
Discuss ideas from Councils for best practice in relation to AASB124 Related Party Disclosures.	22/09/17	Financial Management Framework Workgroup	<b>Mark has received information from John Wright, Tim Muhlhausler and David Maxwell. It is still confusing so it is recommended that a paper, guide or a table ideally needs to be prepared.</b>

## 8.6 Local Government Price Index – Chris Birch (Chairperson)

Local Government Price Index			
Action Items	Meeting	Responsible	Status
Speak with the SA Centre for Economics regarding forecasting and commentary for the LGPI and provide feedback to the Executive Committee.	18/03/16 & 29/04/16	Chris Birch / LGPI Workgroup	<b>Awaiting result of the Rate Capping Bill to determine whether a forecasting indicator is required.</b>
Work on a set of definitions for data that feeds into the LGPI and supply it to the Grants Commission for their consideration.	21/09/18	LGPI Workgroup	

## 8.7 Long Term Financial Plan – Kate George (Chairperson)

Long Term Financial Plan			
Action Items	Meeting	Responsible	Status
When the LTFP LG Solutions Lite Model is released, Councils to be notified.	21/09/18	LTFP Workgroup	

## 8.8 Membership & Communication – Craig Mudge (Chairperson)

Membership & Communication			
Action Items	Meeting	Responsible	Status
Draft an application form for the engagement of distant FMG Members. The form will act as an 'expression of interest' for those members to request to attend FMG Executive Committee meetings free of travel expenses.	23/03/18	Clive Hempel	

## 8.9 Rating and Valuation – Simon Zbierski (Chairperson)

Rating and Valuation			
Action Items	Meeting	Responsible	Status
Rate rebate policy – a possible LGR&D Scheme application to be prepared for funding to update the 2008 policy. Workgroup to seek a quote from Michael Kelledy (original author of the policy) to see how much it would cost to have the policy updated.	24/02/17	Rating & Valuation Workgroup	<b>Revenue Professionals SA have applied for LG R&amp;D funding for the rewrite of the Rebate Information paper.</b>
Speak with the LGA regarding “Charge’s against the land”, such as Outstanding Block Clearing Fees and charges under the SA Health Act. Can these be placed on the assessment (rate notice) and charged fines/interest?	23/03/18	Rating & Valuation Workgroup	
Provide FMG submission to ESCOSA regarding the South Australian Local Government Rate Oversight Scheme Guidelines	21/09/18	President	

## 8. Correspondence

Nil

## 9. Confidential Discussion Items

Nil

## 10. Other Business

### 10.1 LG Finance 2018 - The Future Is Now Conference – LG Professionals NSW (Clive Hempel)

The FMG has been invited to send a representative to the ‘The Future Is Now’ conference to be held from 3 to 5 December 2018 at the Crowne Plaza Terrigal under the current reciprocal arrangements (accommodation and event subsidised).

**Recommendation:** That \_\_\_\_\_ attend the ‘The Future Is Now’ conference as the SALGFMG representative under the reciprocal arrangement between states.

### 10.2 Executive Committee Vacancy – Samantha Grieve (Patricia Coonan)

**Recommendation:** That the Executive Committee notes the vacancy and that under the Constitution, the vacant position does not need to be filled.

### 10.3 Internal Control Benchmark Exercise (Mark Lague)

### 10.4 SA LG Financial Indicators Report 2018 (Mark Lague)

## 10.5 Late Notification of Financial Assistance Grants (FAGs) (Clive Hempel)

**Recommendation:** That the LGA be notified of concerns that SA Councils have not been notified yet of their FAGs 2019 allocation. Due to this delay most Councils will not be able to include any FAGs adjustments in their first quarterly review. The FMG requests that once the FAGs allocations are known that they be made available on the State Government website in line with the Federal Government publishing online the Roads to Recovery Grant allocations. The FMG notes that this issue effects Rural and Regional Councils to a far greater extent due to FAG payments being a large proportion of these Councils overall income vs Metro Councils.

Other Business			
Action Items	Meeting	Responsible	Status
Prepare a letter of thanks for Anna-Lucia Draper who has resigned from the Executive Committee.	22/06/18	Secretariat	<b>In progress for all outgoing Executive Committee Members.</b>

## 11. Next Meeting

23 November 2018 – Port Adelaide

Standing and Future Items	Meeting	Frequency
Sponsorship Proposal for the next financial year	March	<b>Annually</b>
AGM Matters and Recommendations: <ul style="list-style-type: none"> <li>• Constitution Draft</li> <li>• Membership Guidelines Draft</li> <li>• Membership Fees Recommendation to AGM</li> <li>• Honorary &amp; Life Member Nominations</li> <li>• Auditor Appointment Recommendation to AGM</li> <li>• Executive Committee Nominations</li> </ul>	June	<b>Annually</b>
<ul style="list-style-type: none"> <li>• Davin Lambert – LGFA update</li> <li>• Constitution Recommendation to AGM</li> <li>• Membership Guidelines adoption</li> </ul>	July	<b>Annually</b>
<ul style="list-style-type: none"> <li>• New Committee Members</li> <li>• Workgroup allocations</li> <li>• Proxy/Deputy Chairperson for each of the Workgroups and Executive Committee meetings</li> <li>• Meeting dates for next 12 months</li> <li>• Event registration fees for the financial year</li> </ul>	September	<b>Annually</b>

## 12. Close

**For further information regarding topics raised at the FMG Executive Committee meetings, please see contact details below:**

FMG President, Kate George: [kgeorge@salisbury.sa.gov.au](mailto:kgeorge@salisbury.sa.gov.au).

- Asset Management Workgroup Chairperson, Pep Piscioneri: [p.piscioneri@adelaidecitycouncil.com](mailto:p.piscioneri@adelaidecitycouncil.com)
- Costing Principles Workgroup Chairperson, Alex Oulianoff: [aoulianoff@dcmtbarker.sa.gov.au](mailto:aoulianoff@dcmtbarker.sa.gov.au)
- Events Workgroup Chairperson, Kate George: [kgeorge@salisbury.sa.gov.au](mailto:kgeorge@salisbury.sa.gov.au)
- Fees and Charges Workgroup Chairperson, Elizabeth Williams: [elizabeth.williams@alexandrina.sa.gov.au](mailto:elizabeth.williams@alexandrina.sa.gov.au)
- Financial Management Framework Workgroup Chairperson, Mark Lague: [mlague@barossa.sa.gov.au](mailto:mlague@barossa.sa.gov.au)
- Local Government Price Index Workgroup Chairperson, Chris Birch: [chris.birch@prospect.sa.gov.au](mailto:chris.birch@prospect.sa.gov.au)
- Long Term Financial Plan Workgroup Chairperson, Kate George: [kgeorge@salisbury.sa.gov.au](mailto:kgeorge@salisbury.sa.gov.au)
- Membership & Communication Workgroup Chairperson, Craig Mudge: [finance@mtr.sa.gov.au](mailto:finance@mtr.sa.gov.au)
- Rating and Valuation Workgroup Chairperson, Simon Zbierski: [szbierski@campbelltown.sa.gov.au](mailto:szbierski@campbelltown.sa.gov.au)