

AGENDA

South Australian Local Government Financial Management Group Executive Committee

21 September 2018 at 9:30am

City of Salisbury Council Chambers – 12 James Street, Salisbury

1. Present

Executive Committee:

- Kate George (President), City of Salisbury
- Elizabeth Williams (Vice President), Alexandrina Council
- Alexander Oulianoff (Treasurer), Mount Barker District Council
- Clive Hempel (Secretary), Mid Murray Council
- Angela Papatheodorakis, City of Port Adelaide Enfield
- Annette Martin, City of Charles Sturt
- Anthony Amato, Town of Gawler
- Chris Birch, City of Prospect
- Craig Mudge, District Council of Mount Remarkable
- David Harman, City of Marion
- Katy Bone, Town of Walkerville
- Leta Northcott, City of Mitcham
- Mark Lague, The Barossa Council
- Mike Carey, Adelaide Hills Council
- Norm Biggs, City of West Torrens
- Pep Piscioneri, Adelaide City Council
- Rajith Udugampola, Adelaide Plains Council
- Simon Zbierski, City of Campbelltown

Proxies:

- Grace Pelle, City of Playford

Observers/Guests:

- Joe Singh, City of Playford
- Lea Bacon, LGA of SA
- Rebecca Muller, LGA of SA
- Shane Sody, LGA of SA
- Adam Wilson, CEO, ESCOSA
- Sean McComish, Director Advisory and Research, ESCOSA
- Natasha Cheshire, Director Licensing, Monitoring and Reporting, ESCOSA

It is important to note that on occasion it may be necessary for the Executive Committee to discuss an item in confidence and in those circumstances, observers and guests will be asked to leave the room for that item.

2. Apologies

- Sarah Taylor, City of Unley
- Samantha Grieve, City of Playford
- Sonia Sghendo, City of Onkaparinga

3. Welcome to New Executive Committee Members

- Angela Papatheodorakis
- David Harman
- Katy Bone
- Rajith Udugampola
- Samantha Grieve
- Sarah Taylor
- Sonia Sghendo

4. Presentations

- 4.1 10am – Rate Capping Guidelines, ESCOSA – Adam Wilson (CEO) Sean McComish (Director Advisory and Research) and Natasha Cheshire (Director Licensing, Monitoring and Reporting)

5. Confirmation of Minutes

Recommendation: That the minutes of the meeting held on 27 July 2018 be confirmed as a true and correct record.

6. Business Arising from the Minutes

Nil.

7. Treasurer’s Report

Recommendation: That the financial statements for July and August 2018 be noted.

Treasurer’s Report			
Action Items	Meeting	Responsible	Status
Purchase and setup XERO and Arlo.	27/04/18	Treasurer	In progress.

8. Projects/Work Groups – Update/Status

- 8.1 Asset Management – Pep Piscioneri (Chairperson)
- 8.2 Costing Principles – Alex Oulianoff (Chairperson)
- 8.3 Dog and Cat Management – Simon Zbierski (Chairperson)
- 8.4 Fees and Charges – Elizabeth Williams (Chairperson)

8.5 Financial Management Framework – Mark Lague (Chairperson)

8.5.1 AASB15 & AASB1058: early adoption considerations for income received in advance and volunteer services accounting treatment

8.5.2 AASB16 Leases: application from 1/1/2019

Financial Management Framework			
Action Items	Meeting	Responsible	Status
Discuss ideas from Councils for best practice in relation to AASB124 Related Party Disclosures.	22/09/17	Financial Management Framework Workgroup	Mark has received information from John Wright, Tim Muhlhausler and David Maxwell. It is still confusing so it is recommended that a paper, guide or a table ideally needs to be prepared.

8.6 Local Government Price Index – Chris Birch

Local Government Price Index			
Action Items	Meeting	Responsible	Status
Speak with the SA Centre for Economics regarding forecasting and commentary for the LGPI and provide feedback to the Executive Committee.	18/03/16 & 29/04/16	Chris Birch / LGPI Workgroup	Awaiting result of the Rate Capping Bill to determine whether a forecasting indicator is required.

8.7 Long Term Financial Plan – Kate George (Chairperson)

Long Term Financial Plan			
Action Items	Meeting	Responsible	Status
Review the Coalface Long Term Financial Model and its future.	25/11/16	LTFP Workgroup	

8.8 Membership & Communication – Kate George (in lieu of Chairperson)

8.8.1 Building Capacity in Small Regional Councils Program

Membership & Communication			
Action Items	Meeting	Responsible	Status
Information Sharing Platform - LinkedIn, Facebook or a website forum to be investigated with the help of Irene Scales.	31/03/17	Membership Workgroup	Seminars Workgroup to trial Facebook Group.
Draft an application form for the engagement of distant FMG Members. The form will act as an 'expression of interest' for those members to request to attend FMG Executive Committee meetings free of travel expenses.	23/03/18	Clive Hempel	

Membership & Communication			
Action Items	Meeting	Responsible	Status
Selection for one free attendance to the end of year Conference is offered each year to at least one Regional Council (location >200km from Adelaide CBD). The selection process is based on specified criteria used and as recommended to the Executive Committee by the Membership Group.	22/06/18	Membership Workgroup	

8.9 Newsletter / Website – Elizabeth Williams (Chairperson)

8.10 Rating and Valuation – Norm Biggs (Chairperson)

8.10.1 ESCOSA Guidelines (Kate George)

Recommendation: That the FMG provides a submission to the ESCOSA consultation on the South Australian Local Government Rate Oversight Scheme Guidelines and that the submission take the form of the draft circulated on 17 September and that it be updated to reflect the Executive Committee's discussion today.

Rating and Valuation			
Action Items	Meeting	Responsible	Status
Rate rebate policy – a possible LGR&D Scheme application to be prepared for funding to update the 2008 policy. Workgroup to seek a quote from Michael Kelledy (original author of the policy) to see how much it would cost to have the policy updated.	24/02/17	Rating & Valuation Workgroup	Revenue Professionals SA have applied for LG R&D funding for the rewrite of the Rebate Information paper.

8.11 Seminars – Clive Hempel (Chairperson)

8.11.1 Workshop and Conference to be held on 29 and 30 November 2018 at Adelaide Oval

8.11.2 Workshop and Conference Registration Fees for 2018/19

Seminars			
Action Items	Meeting	Responsible	Status
Setup a Facebook group for the workgroup to see how it works.	31/03/17	Seminar Workgroup	Facebook group created – yet to complete active testing.

8. Correspondence

Nil

9. Confidential Discussion Items

10. Other Business

10.1 FinPro Conference – 17 to 19 October 2018 at Mantra Lorne

Reciprocal arrangement representative – for discussion.

Program: <http://0035pl.attendify.io/>

Conference Highlights:

Keynote Speakers

- Andrew Greaves – Auditor-General, Victoria
- CEO Panel discussing the challenges councils face today – Rebecca McKenzie (Glen Eira), Simon Overland (Whittlesea), Justine Linley (Ballarat) and Eric Braslis (Golden Plains)
- Bernard Salt – Demographer
- Jonathon Pain - Economist

Concurrent Sessions – 9 concurrent sessions will be offered in this year’s program, along 3 streams:

- Personal Development
- Managerial
- Hands on technical skills

10.2 Workgroup Allocations

10.3 Proxy/Deputy Chairperson for each of the Workgroups and Executive Committee Meetings

10.4 Executive Committee Meeting Dates and Venues

Onkaparinga are happy to host a meeting (preferably November or January).

Other Business			
Action Items	Meeting	Responsible	Status
Possibility of having an Eyre Peninsula Financial Managers Group (sub group of LGFMG) to assist with keeping in touch with industry changes and Eyre Peninsula city counter parts - President to contact Michelle Tucker and advise her of the Executive Committee’s discussion and then contact Regional LGA’s to seek their feedback.	31/10/14	President	Continue to investigate options.
Speak with the LGA regarding “Charge’s against the land”, such as Outstanding Block Clearing Fees and charges under the SA Health Act. Can these be placed on the assessment (rate notice) and charged fines/interest?	23/03/18	President	
Prepare a letter of thanks for Anna-Lucia Draper who has resigned from the Executive Committee.	22/06/18	Secretariat	In progress for all outgoing Executive Committee Members.

Other Business			
Action Items	Meeting	Responsible	Status
Rate Capping - Approach ESCOSA to view the draft guidance paper and to offer the FMG's assistance as well as request that the FMG volunteer to be part of a working group.	27/07/18	President	

11. Next Meeting

To be confirmed.

Standing and Future Items	Meeting	Frequency
Sponsorship Proposal for the next financial year	March	Annually
AGM Matters and Recommendations: <ul style="list-style-type: none"> • Constitution Draft • Membership Guidelines Draft • Membership Fees Recommendation to AGM • Honorary & Life Member Nominations • Auditor Appointment Recommendation to AGM • Executive Committee Nominations 	June	Annually
<ul style="list-style-type: none"> • Davin Lambert – LGFA update • Constitution Recommendation to AGM • Membership Guidelines adoption 	July	Annually
<ul style="list-style-type: none"> • New Committee Members • Workgroup allocations • Proxy/Deputy Chairperson for each of the Workgroups and Executive Committee meetings • Meeting dates for next 12 months • Event registration fees for the financial year 	September	Annually

12. Close

For further information regarding topics raised at the FMG Executive Committee meetings, please see contact details below:

FMG President, Clive Hempel: chempel@mid-murray.sa.gov.au.

- Asset Management Workgroup Chairperson, Pep Piscioneri: p.piscioneri@adelaidecitycouncil.com
- Costing Principles Workgroup Chairperson, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au
- Dog and Cat Management Chairperson, Simon Zbierski: szbierski@campbelltown.sa.gov.au
- Fees and Charges Workgroup Chairperson, Elizabeth Williams: elizabeth.williams@alexandrina.sa.gov.au
- Financial Management Framework Workgroup Chairperson, Mark Lague: mlague@barossa.sa.gov.au
- Local Government Price Index Workgroup Chairperson, Chris Birch: chris.birch@prospect.sa.gov.au
- Long Term Financial Plan Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Membership & Communication Workgroup Chairperson, **TBC**
- Newsletter & Website Workgroup Chairperson, Elizabeth Williams: elizabeth.williams@alexandrina.sa.gov.au
- Rating and Valuation Workgroup Chairperson, Norm Biggs: nbiggs@wtcc.sa.gov.au
- Seminars Workgroup Chairperson, Clive Hempel: chempel@mid-murray.sa.gov.au