

AGENDA

South Australian Local Government Financial Management Group Executive Committee

22 June 2018 at 9:30am
City of Marion (245 Sturt Road, Sturt)

1. Present

Executive Committee:

- Clive Hempel (President), Mid Murray Council
- Kate George (Vice President), City of Salisbury
- Alexander Oulianoff (Treasurer), Mount Barker District Council
- Elizabeth Williams (Secretary), Alexandrina Council
- Annette Martin, City of Charles Sturt
- Anthony Amato, Town of Gawler
- Chris Birch, City of Prospect
- Diane Eckermann, City of Onkaparinga
- Mark Lague, The Barossa Council
- Michael Wetherall, City of Port Adelaide Enfield
- Mike Carey, Adelaide Hills Council
- Norman Biggs, City of West Torrens
- Pep Piscioneri, City of Adelaide
- Ray Barnwell, City of Marion
- Simon Zbierski, City of Campbelltown

Proxies:

Nil

Observers/Guests:

- Katy Bone, Town of Walkerville
- Shane Sody, Local Government Association of SA

It is important to note that on occasion it may be necessary for the Executive Committee to discuss an item in confidence and in those circumstances, observers and guests will be asked to leave the room for that item.

2. Apologies

- Eion Williamson, District Council of Grant
- Anna-Lucia Draper, Town of Walkerville
- Craig Mudge, District Council of Mount Remarkable
- Leta Northcott, City of Unley

3. Presentations

Nil

4. Confirmation of Minutes

Recommendation: That the minutes of the meeting held on 25 May 2018 be confirmed as a true and correct record.

5. Business Arising from the Minutes

6. Treasurer's Report

Recommendation: That the financial statements for May 2018 be noted.

Treasurer's Report			
Action Items	Meeting	Responsible	Status
Buy a gift for Maria and thank Maria formally.	27/04/18	President/ Secretariat	
Purchase and setup XERO and Arlo.	27/04/18	Treasurer	In progress.

7. Projects/Work Groups – Update/Status

7.1 Seminars – Clive Hempel (Chairperson)

7.1.1 AGM to be held on 31 August 2018 at the Adelaide Zoo Sanctuary.

7.1.2 Workshop and Conference to be held on 29 and 30 November 2018 at Adelaide Oval.

Seminars			
Action Items	Meeting	Responsible	Status
Setup a Facebook group for the workgroup to see how it works.	31/03/17	Seminar Workgroup	Facebook group created – yet to complete active testing.

7.2 Membership & Communication – Eion Williamson (Chairperson)

7.2.1 Draft Membership Guidelines

7.2.2 Membership Fees for 2018/19

- Query from a Member regarding a membership type (discounted fee) for part-time/casual employees.

7.2.3 Honorary and Life Member Nominations

Membership & Communication			
Action Items	Meeting	Responsible	Status
Information Sharing Platform - LinkedIn, Facebook or a website forum to be investigated with the help of Irene Scales.	31/03/17	Membership Workgroup	Seminars Workgroup to trial Facebook Group.
Draft an application form for the engagement of distant FMG Members. The form will act as an 'expression of interest' for those members to request to attend FMG Executive Committee meetings free of travel expenses.	23/03/18	Clive Hempel	

7.3 Rating and Valuation – Norm Biggs (Chairperson)

Rating and Valuation			
Action Items	Meeting	Responsible	Status
Rate rebate policy – a possible LGR&D Scheme application to be prepared for funding to update the 2008 policy. Workgroup to seek a quote from Michael Kelledy (original author of the policy) to see how much it would cost to have the policy updated.	24/02/17	Rating & Valuation Workgroup	LG R&D funding to be applied for in 2018, if unsuccessful then consideration of funding jointly by FMG & RPSA. EOI's would be sought for the rewrite of the Rebate Information Paper.

7.4 Local Government Price Index – Chris Birch

Local Government Price Index			
Action Items	Meeting	Responsible	Status
Speak with the SA Centre for Economics regarding forecasting and commentary for the LGPI and provide feedback to the Executive Committee.	18/03/16 & 29/04/16	Chris Birch / LGPI Workgroup	In progress
Organise a meeting with Lisa Teburea to discuss Rate Capping – how do we influence the information.	25/05/18	President	In progress

7.5 Newsletter / Website – Elizabeth Williams (Chairperson)

Newsletter / Website			
Action Items	Meeting	Responsible	Status
Invite Bentleys to provide an article clarifying the income standards (what does it mean and how is it being treated).	25/05/18	President	In progress

7.6 Financial Management Framework – Mark Lague (Chairperson)

7.6.1 Model Financial Statements 2018

- With the Minister for approval.

7.6.2 AASB's 15, 16 & 1058

- Discussions; consideration for early adoption, where/if relevant for Council(s).

Financial Management Framework			
Action Items	Meeting	Responsible	Status
Discuss ideas from Councils for best practice in relation to AASB124 Related Party Disclosures.	22/09/17	Financial Management Framework Workgroup	Mark has received information from John Wright, Tim Muhlhausler and David Maxwell. It is still confusing so it is recommended that a paper, guide or a table ideally needs to be prepared.

7.7 Fees and Charges – Elizabeth Williams (Chairperson)

7.8 Costing Principles – Alex Oulianoff (Chairperson)

7.9 Asset Management – Pep Piscioneri (Chairperson)

7.10 Long Term Financial Plan – Kate George (Chairperson)

Long Term Financial Plan			
Action Items	Meeting	Responsible	Status
Review the Coalface Long Term Financial Model and its future.	25/11/16	LTFP Workgroup	To be looked at in June/July once agreement has been signed with LG Solutions. .
Further request to LGA regarding the LGR&DS funding, developing the LG Solutions 'lite' model & finalise agreement.	22/09/17	LTFP Workgroup	Agreement and pricing under negotiation with LG Solutions.

7.11 Dog and Cat Management – Simon Zbierski (Chairperson)

8. Correspondence

Nil

9. Confidential Discussion Items

Nil

10. Other Business

10.1 Draft Constitution

10.2 Appointment of Auditor

10.3 Executive Committee Nominations

10.4 Anna-Lucia Draper Resignation from Executive Committee

10.5 Rate Capping 2018/19

10.6 Car Pooling for July 2018 Mt Remarkable Meeting

Other Business			
Action Items	Meeting	Responsible	Status
Possibility of having an Eyre Peninsula Financial Managers Group (sub group of LGFMG) to assist with keeping in touch with industry changes and Eyre Peninsula city counter parts - President to contact Michelle Tucker and advise her of the Executive Committee's discussion and then contact Regional LGA's to seek their feedback.	31/10/14	President	Continue to investigate options.
Contact Chris James (President of LGITSA) to see how we can communicate and work together.	23/03/18	President	
Speak with the LGA regarding 'Outstanding Block Clearing Fees'	23/03/18	President	

11. Next Meeting

27 July 2018 at the District Council of Mount Remarkable.

Standing Items	Meeting	Frequency
Sponsorship Proposal for the next financial year	March	Annually
AGM Matters and Recommendations: <ul style="list-style-type: none">• Constitution Draft• Membership Guidelines Draft• Membership Fees Recommendation to AGM• Honorary & Life Member Nominations• Auditor Appointment Recommendation to AGM• Executive Committee Nominations	June	Annually
<ul style="list-style-type: none">• Davin Lambert – LGFA update• Constitution Draft Recommendation to AGM• Membership Guidelines Draft Recommendation to AGM	July	Annually
<ul style="list-style-type: none">• New Committee Members• Workgroup allocations• Meeting dates for next 12 months• Event registration fees for the financial year	September	Annually

12. Close

For further information regarding topics raised at the FMG Executive Committee meetings, please see contact details below:

FMG President, Clive Hempel: chempel@mid-murray.sa.gov.au.

- Asset Management Workgroup Chairperson, Pep Piscioneri: p.piscioneri@adelaidecitycouncil.com
- Costing Principles Workgroup Chairperson, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au
- Dog and Cat Management Chairperson, Simon Zbierski: szbierski@campbelltown.sa.gov.au
- Fees and Charges Workgroup Chairperson, Elizabeth Williams: elizabeth.williams@alexandrina.sa.gov.au
- Financial Management Framework Workgroup Chairperson, Mark Lague: mlague@barossa.sa.gov.au
- Local Government Price Index Workgroup Chairperson, Chris Birch: chris.birch@prospect.sa.gov.au
- Long Term Financial Plan Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Membership & Communication Workgroup Chairperson, Eion Williamson:
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- Newsletter & Website Workgroup Chairperson, Elizabeth Williams:
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- Rating and Valuation Workgroup Chairperson, Norm Biggs: nbiggs@wtcc.sa.gov.au
- Seminars Workgroup Chairperson, Clive Hempel: chempel@mid-murray.sa.gov.au